

## JIASE SUBMISSION GUIDELINES

### **The Journal of the International Association of Special Education**

Articles that have not been previously published and are not under review by any other publication and meet the IASE mission statement aims are invited for review. Both research articles and articles for practitioners will be given equal preference. Please indicate if this is a PRAXIS article (see PRAXIS Guidelines below).

### ***Mission Statement***

#### **International Association of Special Education**

The aims of the IASE are to promote professional exchange among special educators and other professionals who work with children with disabilities all over the world, to develop special and inclusive education as a discipline and profession, to encourage international cooperation and collaborative international research, to promote continuing education of its members by organizing conferences, and to foster international communication in special and inclusive education through The Journal of the International Association of Special Education.

### **SUBMISSION GUIDELINES:**

#### **FORMAT**

##### ***Style***

Total length of the manuscript is not to exceed 25 pages and should include all references, charts, figures, and tables. Articles submitted should follow the guidelines of the Publication Manual of the American Psychological Association, Edition 6.

##### ***Word Processing***

Using American English, manuscripts are submitted in Microsoft Word format using 12 point Times Roman typeface (no bold or italics). The entire document should be double spaced with .75 margins all around (top, bottom, left, and right), with exception of long quotations (single-spaced). Tables, charts, figures, and or illustrations should fit in a 3 ¼ width column and are to be on separate pages at the end of the manuscript. Additionally, a copy of any photos, illustrations or other graphics must be attached electronically in jpeg format. References are to be in APA style with hanging indents.

*(If you do not have access to Microsoft Word please contact us)*

##### ***Cover Page***

Include this information on a separate sheet

- Title of the manuscript
- Date of submission
- Contact author's name, complete mailing address, business/home/fax telephone numbers
- For ALL authors, include: Author's name, institutional affiliation, address, e-mail address

##### ***Abstract***

On a separate sheet of paper at the beginning of the manuscript describe the essence of the manuscript in 100 – 150 words.

#### **TO SUBMIT**

**Manuscripts are submitted via email** – Attach as one document in the following order:

Abstract, Cover Page, & Manuscript, and e-mail to the JIASE Co-editors, Dr. Elizabeth Dalton at [dalton.education.services.intl@gmail.com](mailto:dalton.education.services.intl@gmail.com) or Dr. Renata Ticha at [tich0018@umn.edu](mailto:tich0018@umn.edu) . Any jpeg graphics should be attached as a separate document.

You will receive an e-mail confirming that we received your attachment.

### ***PRAXIS Submission Guidelines***

The PRAXIS section of this journal is intended for readers to be able to immediately apply the methods/strategies described in the articles in their classrooms. These methods/strategies may be new and unique ideas or they can be effective methods/strategies that some teachers have been using, and believe that by sharing them other teachers can implement them in their classrooms. The articles should be approximately 5 – 10 pages and describe in detail a specific teaching strategy or informal assessment method. The articles should include specific information on how to develop and implement methods and/or strategies. These articles are to be submitted following the same submission guidelines and will go through the same review process as all The Journal of the International Association of Special Education articles with the exception of including an abstract (see submission guidelines). The format for these articles should include an introduction, step-by-step directions, materials/examples of charts or graphs if needed, conclusions and references.

We encourage you to consider submitting methods/strategies that you have used with students with disabilities and think would be of interest to our readers. Both classroom teachers, university instructors and other professionals working with students with disabilities are welcome to submit articles for consideration for publication in the PRAXIS section of the journal.

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*Authors will be notified of the receipt of their manuscripts by e-mail as noted above. After an initial review by the editors, those manuscripts that meet established specifications will be sent to a team of consulting editors of JIASE for blind review and editing. The journal editors reserve the right to make editorial changes. It is the responsibility of the author(s) to ensure the accuracy of the content in their articles. Also, it is the responsibility of the author(s) to obtain appropriate permission and ensure the ethical treatment of research participants. Points of view and opinions are those of the individual authors and are not necessarily those of the International Association of Special Education.*