



The IASE Bhutan Experience: Q & A

✚ How do I apply for the Conference Proceeding?

- This will be done through the **Easy chair.org link**. You will be receiving a message soon via Easy Chair regarding the process and format. All are due by Feb. 15th. For more information feel free to contact Dr. ANUPRIYA CHADHA at anupriyadiya@gmail.com

✚ Can we let you know when we would like to present?

- Our conference team will be responsible for developing the program. They will do their utmost to create accommodations, but nothing is guaranteed. To make sure all the information is correct; a draft of the program will be emailed to each presenter once it is complete. To be eligible for the program, you must have filled out the registration form and paid.

What presentation materials do I need to bring?

- You can bring a jump /flash drive and or your computer
- All rooms have a projector and hook up for your computer. Don't forget to bring your computer cables.
- Poster sessions will be doubled sided. Recommended size: 4ft x 3ft or 91cm x122cm.

✚ Registration is open (new):

How much is registration for international and local attendees?

- Go to <https://www.iase.org/19th-biennial-conference-bhutan> and locate box for registration in Quick links
- Everyone attending this conference (presenter, co-presenter, attendee, guests, etc.) must complete the Registration form and Fee Payment form on our website under [conference payments](#).

✚ Visa Preparation (new):

How do I prepare for a visa?

- Make sure you paid your registration fee.
- You will then receive an email with details for visa preparation.
- The IR Office (from the University) kindly requests all incoming IASE Conference guests to submit the required documents strictly in the formats and file sizes specified below. Please note that documents not meeting these requirements may be rejected by the Royal University of Bhutan and the Department of Immigration office.
- Visa application form, signed by the incoming guest using a **blue pen** (E-signatures are not accepted)



- Copy of passport (Bio-data page) for international guests / Voter ID card with visible number (for Indian nationals if you don't have passport)
- Recent passport-size photograph with a clear facial image
- Updated CV of the incoming guest (2–3 pages) Recommendation or Nomination letter from the Head of the relevant sending institution/agency(sent to you from IASE)
- All documents must be submitted in **PDF format with proper scan, with each file size less than 2 MB**
- Passport-size photograph must be in **JPG or PNG format**
- All documents should be clearly scanned, preferably in **high resolution and with color if possible**

Scholarships and sponsorship for local Bhutanese educations, students and community members

- **Can I sponsor an individual to attend?** Yes, you can donate the amount using the [IASE donation link](#) on our website and or email: dririsdoug@gmail.com to ensure registration is paid for a certain individual.
- **Can I donate to this scholarship fund?** Yes, you can. Just go to: [DONATE](#) and click on button on the right of the screen.

Transportation to/from airport

- You will be required to fill out a short form letting us know when you will be arriving and departing from Paro, Bhutan.
- You will be picked up by a shuttle according to the flight times designated on an upcoming form. This form will be on our website soon.

Lodging

This year, lodging will be offered at [five hotels](#), all of which have been examined for their affordability and proximity to the University for transportation Pick-up and drop-off.

- Delegates must email or call the hotel (from a list provided) and notify staff of their preferred dates and accommodations.
- Fees apply per room, not per person.
- Payment is only accepted in cash. Most establishments in Bhutan do not accept credit cards.
- Payment options include Bhutanese Ngultrum, Indian Rupees, US Dollars, and Euros.
- Banks are open on weekdays from 9-5 pm. ATMs open 24 hours.



- ATMs and money exchange facilities are available at the arrival terminal and in town.

Travel logistics:

- **Transportation to/from the airport. Included in registration fees**
- **Upon Arrival at Airport.** Once you get off the plane please take a photo (tradition/good luck) of yourself and or group behind an amazing backdrop!
- Pick up your luggage BEFORE leaving the secure area of the airport, as you will not be allowed to return to the baggage area.
- **Money and cellphone:** You can go to the bank exchange at the airport to get some cash or visit the ATMs at the airport, at the University or close to your hotel. Check with your banking institutions and cell phone companies to ensure everyone is aware of your travel and avoid any unexpected complications. Because most businesses do not accept credit cards, it is best to bring cash. They accept Indian Rupees, Euros, and US currency. Have enough US dollars on hand to cover the costs of the scheduled excursions, but use Indian or Bhutanese rupees in markets. We realized that it is best to purchase Indian currency before departing.
- **Banks:** Bhutan operation hours are 9-5pm Monday-Friday with some variations. ATMs open 24 hours.
- **Visa:** This year IASE includes the visa and processing within your registration fees. If you are bringing a guest please pay the extra fees as noted on registration. Remember to apply early. The system is done in two rounds as a group. The organizers will facilitate visas for up to 2 days before and 2 days after the conference. Expenses during these additional days are not covered by the registration fee and must be done individually. An email will be sent to you regarding how to fill out your application and other required documents.
- **Travel Insurance:** IASE is not responsible for injury or illness during the conference. It is up to you to decide if you want to purchase any travel insurance plans.
- **Vaccines/Medication:** Please check with your medical professionals to find out which vaccines and medication you need. This will depend on where you plan to travel (e.g., for the conference). The elevation is as follows: Paro (2,250 m or 7,382 feet) Thimphu (2,350m or 7,710 feet). As a side note we recommend that you take it slow, walk around, and stay hydrated.
- **Minimize Altitude Sickness:** Acute Mountain Sickness (AMS) can occur when travelers are above 2500m (8202ft). Given that the most commonly visited cities – Thimphu and Paro – are just 200m to 300m (656ft to 984ft) below that threshold. However, (AMS) is a risk at Bhutan's Tiger's Nest (Paro Taktsang), which sits around 3,120m (10,100 ft), with symptoms like headache, nausea, fatigue, and dizziness appearing as your body struggles with lower oxygen, so acclimatize first (do it later in your trip), ascend slowly, stay hydrated.



- ***Pre-existing Medical Conditions:*** Please seek advice from a doctor before travelling to high altitude if you have any of the following conditions: heart or lung disease, or cardiac problems ,diabetes ,epilepsy ,asthma, pregnancy and high blood pressure .Please check with a doctor about any prescription medication that might be affected by altitude sickness.
- ***Flights:*** Flights from the US usually take more than one day, so please plan accordingly.

Here are some airlines that fly to Bhutan:

On National Airlines Drunk Air you can fly to Paro airport from: Delhi, Bangkok, Kathmandu, Mumbai (BOM – India), Kolkata (CCU – India)

Bhutan Airlines began its international operations to Bhutan and includes:
Bangkok (BKK – Thailand) Delhi (DEL – India) Kolkata (CCU – India)
Kathmandu (KTM – Nepal)

Note: If you wish to get over your jet lag and visit one of outstanding VSP programs you can go to New Delhi. There are direct flights from both of these places to Paro too! We can recommend hotels to stay as well. You will have to get a multiple entry visa for both countries. This will be on a first come first serve basis. More info is coming soon.


There is a hotel in New Delhi for a 24 hour stay over.


- ***Hotel:*** We recommend you print out your hotel reservation confirmation and proof of payment to create ease at check-in.
- ***How much and what kind of money should I bring?*** You can use cash, ATMs. Few stores take credit cards. Plan to have enough US dollars or Indian Rupee on hand to pay for any extra excursions, meals, etc.

How Can I Become an IASE member?

- Sign up to become a member with our membership chair and become part of our IASE family. Go to: [iase Join today](#)

Networking:

-  **Will we have opportunities to get to know each other?** Yes! We have built in time for: networking/collaboration; facilitated conversations; school and site visits; travel and excursions; interactive workshops and wellness breaks.

-  **Culture Engagement: We hope you will share about your cultural identities throughout the conference.**

- a. **High Tea- Welcoming Reception:** We are hosting light appetizers at the campus.



- b. Silent and Live Auction: you are welcome to bring some gifts that reflect your cultural background and/or the place you currently reside. These will be sold to the highest bidder and proceeds go back to our Dr. Marg Csapo Scholarship Fund.
- c. Gala Event: We encourage our attendees to dress and share their cultural backgrounds. We invite you to wear your traditional clothing and jewelry.
- d. IASE will be celebrating 40 years young!

✚ **Engage with community:** Will IASE offer opportunities for local and international experts to share their life journey challenges and the strategies used to navigate through them? Yes!

- a. **Local and International Community panel Discussions:** embedded into the conference
- b. **Wellness Breaks**
- c. **School visits:** all conference attendees will have the opportunity to visit and engage with schools and other site visits
- d. **Special Cultural Day Tour (included in your registration fees).**
- e. **Music, Dance and Stepping:** Our local Committee will be providing cultural entertainment throughout the conference. The Gala Event promises our delegates to share their dance steps as well!

✚ **Sessions:** We have strands of presentations which cover the following topics

Educator Practices and Teacher Training
Leadership and Advocacy
Service Providers and Organizations
Local Community and Global Practices
Family Engagement
Empowering Youth
Inclusive Practices and Equity
Early Childhood Education
Specialized Instructional and Support Services
Online Education
Art, Music and Movement
Curriculum Design
Peace and Non-Violence
Assistive Technology
Mental Health and Wellness
Transition to Adulthood
Vocational Rehabilitation



- ✚ **Accommodations/Support:** Please complete the **Registration Form**
 - a. Mobility, Hearing, and Visual: We ask all presentations to use the closed captioning function.
 - b. Food allergies: Based on the Registration form, we will do our best to select food that meets the needs of our attendees.

- ✚ **Presentations:** Support for presentations includes:
 - a. Breakout Room/Workshops/Panel: Wifi, Screen and projector
 - b. You will be responsible for printing and displaying your poster at the event. Recommended size: 4ft x 3ft or 91cm x 122cm.

Post-Conference

- ✚ **Transportation back to the airport will be arranged by our local transport.**
- ✚ **Conference Materials:**
 - Will conference materials be available after the conference? Yes!**
 - a. Conference Proceedings (Peer Review Publication)
 - b. IASE website (Past Conferences)
 - c. Program
- ✚ **Tourism: Can you provide a list of things to do 2 days before and 2 days after the conference participants who choose to stay longer can explore Bhutan? Yes, but you will need to be accompanied by a guide.**