

CALL FOR PROPOSALS

18th Biennial Conference of the International Association of Special Education (IASE)



Supporting Inclusion of Persons with Disabilities Across the Lifespan

Pilsen, Czech Republic

June 28 – July 1, 2024

A Partnership between

International Association of Special Education (IASE)

& University of West Bohemia

PROPOSAL SUBMISSION GUIDELINES AND CRITERIA

The IASE conference planning committee cordially invites all interested parties to submit presentation proposals.

Please review all submission criteria below and submit the proposal presentation form by **October 8, 2023**. Proposals are limited to 2 per presenter – 1 as a primary proposer and the 1 as a co-presenter. Incomplete submissions will not be considered.

Proposals are to be submitted via the IASE website (<https://iase.org/conference>). Contact Dr. Kalynn Pistorio at pistorio_kalynn@columbusstate.edu with questions about proposals.

All presenters will be required to pay their registration fees by May 1, 2024, to be included in the conference program.

IMPORTANT TIMELINES

October 8, 2023	Deadline for submission of proposals
December 1, 2023	Notification of acceptance of proposals
February 1, 2024	Early special rates registration fees end
February 1, 2024	Conference proceedings due
After February 1, 2024	Late conference fees
May 1, 2024	All presenters must be registered for conference

TYPES OF SESSIONS OFFERED

Lecture, Multiple Presentation Panel and Round Table Poster Sessions

Three presentation formats are available for session selection. Select the format that best fits the content and learner outcomes of your proposal from those listed below. Due to limited program slots, the Program Chair may determine it necessary to assign your session a format or length of time different from the one you select.

Lecture: 60 and 30 minutes for individuals to present material about a specific topic. Interaction in this format is typically limited to questions and answers.

Multiple Presentation Panel: Sessions in which 2 or more presenters are given approximately 20 minutes each to present their papers on a common topic, followed by 15 minutes of dialogue led by a discussant. The Program Co-Chairs will group and assign proposals to these sessions.

Format: A multiple presentation provides an opportunity to examine specific research issues, problems, or topics from a variety of perspectives. This would provide panel discussion format targeted at a clearly delineated research issue or idea. It may also provide interaction within the group.

Round Table and Poster Sessions: 30-minute sessions which visually present a research study, program or project and provide interaction with the participants.

Format: Round table sessions are designed for participants to interact with a presenter(s) in a small-group setting about a topic. Presenters prepare a handout for attendees to help them with understanding of projects/concepts. Attendees move between different stations of interest. Poster sessions are designed to foster maximum interaction with the audience. There will be multiple poster sessions assigned to each time slot. Attendees will share conversations and interact with a specific poster in round table discussion. Poster session presenters must: (1) prepare a poster exhibit of high quality that can stand alone in conveying information, and (2) attend the entire poster session and address questions from attendees.

Acceptance of Another Session Type: If you are willing to accept another session format, please check the appropriate box.

Acceptance of an Alternative Session Length: If you are willing to accept a session of a different length, e.g., 30 minutes, instead of 1 hour, please check the appropriate box.

Audio Visual: Each room at the conference site is equipped with a projection system and a screen.

Number of Presenters Including Proposer: Indicate the total number of presenters who will be participating in the presentation. Note: The number of presenters must be appropriate for the length of the session (e.g., a poster session or a 1-hour lecture should include no more than 4 presenters. Main presenter is allowed for one presentation. List all presenters.

Proposer Contact Information: The following information is required for the proposer. Be sure to use LAST NAME, FIRST NAME format.

- Last Name, First Name
- Position and Title
- School/Organization
- Permanent Mailing Address
- Telephone
- E-mail address

Selection Criteria

The Program Chair will select proposals based on the following criteria:

- (A) Importance of the Topic to the Field
- (B) Usefulness to Practitioners
- (C) Relevance to Learners, Families, and/or Educators of Diverse Groups